

IB Asia Pacific Fees

Valid from 1 September 2008- 31 August 2009



PROGRAMME TYPE OF FEE	DIPLOMA		MYP		PYP	
	USD	GBP	USD	GBP	USD	GBP
Fees set at regional level						
APPLICATION & CONTINUATION FEES						
Application fee - PART A (1) (Non refundable fee charged to schools applying for candidate status after 1 September 2008)		3,785		3,785		3,785
Annual Continuation fee (2) <i>for MYP and PYP candidate schools</i> (charged for every full academic year that the implementation lasts. It does not cover the expenses of the compulsory consultation visit)		N/A		3,785		3,785
Application fee - PART B (3) (charged once only when a school submits its documentation for an authorization visit previously scheduled)		1,500		1,500		1,500
Administrative fee in relation to authorization postponement (5) (Schools receiving a return-authorization visit within 12 months)	500	N/A	500	N/A	500	N/A
IN-SCHOOL WORKSHOPS (4)						
Per capita fee	N/A		40		40	
Daily rate / Honorarium (expenses are additional)	Consult IB AP team		330		330	
FEES ASSOCIATED WITH CONSULTATION VISITS (5)						
Administrative fee	500		500		500	
Daily rate / Honorarium	330		330		330	

(1) **Application PART A fees** are inclusive of:

- * Reading and processing of initial application
- * Advice and guidance in relation to implementation of the programme, subscription to the OCC
- * Arrangement of the pre-authorization visit, staff time on the pre-authorization visit itself and preparation and submission of the pre-authorization report
- * Coordinator notes and programme development and updates, access to in-school training and consultation

This fee is exclusive of airfares, accommodation and incidental costs incurred by the visiting team for the pre-authorization visit

(2) **Annual Continuation fees** are equivalent to the annual basic subscription fee and are payable by MYP and PYP candidate schools, for each year during which a school retains candidate status

(3) **Application PART B fees** cover the administrative costs associated with :

- * The reviewing of the application and supporting documentation
- * Arranging the authorization visit, staff time on the authorization visit itself and preparation and submission of the authorization report.
- * Processing of the report by both the Regional Office and Headquarters

This fee is exclusive of airfares, accommodation and incidental costs incurred by the visiting team for the authorization visit

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(4) ANY NEW REQUEST FOR WORKSHOP RECEIVED AFTER SEPTEMBER 1ST FOR 2008 WILL BE CHARGED A PER CAPITA FEE

The per-capita fee for in-school workshops is meant to contribute to the IB's cost to train school visitors and workshop leaders. Additionally, this fee covers administrative costs, provision of on-line registration facilities, research and development, and use of IB intellectual property. Minimum Charge for an in-school workshop is USD\$500. Effective for all workshops from 1 January 2009 (except those requests already acknowledged and processed).

(5) ALL CONSULTATION VISITS IN 2008/2009 WILL BE CHARGED AN ADMINISTRATIVE FEE

(a) This administrative fee will apply for the following visits:

- * Preliminary visits
- * Information visits
- * Return-authorization visit
- * Follow-up visit after authorization
- * Follow-up visit after evaluation

This fee will cover the administrative work in relation to the visit (organization, monitoring and follow-up plus training of Visiting Team members)

(b) The daily rate / honorarium for consultation visits will apply for the following visits:

- * Preliminary visits
- * Information visits
- * Return-authorization visit
- * Follow-up visit after authorization
- * Follow-up visit after evaluation

These fees are exclusive of airfares, accommodation and incidental costs incurred by the visiting team for the consultation visit

Currency of payment

For authorized schools:

Authorized IB schools must pay in their assigned currency.

For Interested / Candidate Schools:

Payment of Application and Continuation Fees must be in UK pounds (GBP) only. In-School Workshops and Consultation Visits will be billed from the Regional Office

IB's Financial Procedure

The IB has recently relooked at its financial procedure in relation to collecting amounts owed.

Following a process of iterative communication with a school, services to the school will be withdrawn if the final notification to the school (Coordinator and head of school) is ignored. If the situation is further ignored, the school will be de-authorized.